

Sandgroper Caravanners Inc.
Minutes of Management Committee meeting
held at Peppermint Grove Beach Holiday Park
on Saturday 5th February 2022 at 11:00am



In attendance:

Chris Back, Brian Bizzill, Helen Bizzill, Sharon Burge, Cheryl Kent, Lyn Mitchell, Ian Moore, and Dianne Young

Apologies:

Nil

Meeting opened: 11.05am

Minutes:

All members had received and read the minutes from the meeting held on Sunday 12th September 2021. The minutes from our meeting were approved as correct.

Key matters arising from minutes:

None

Minutes moved by, Sharon Burge

Seconded, Ian Moore

Carried

Correspondence:

Inward:

- 06.09.21 Email from Brian Bizzill advising that he would be Proposing at Motion from the floor at the 2021 AGM, Motion attached
- 07.09.12 Email from Ron Mitchell, Proxy for 2021 AGM
- 09.09.21 Email from Richie Palmer, Caravans West Newsletter September 2021
- 09.09.21 Email from David Hiscock, resignation from Club
- 09.09.21 Email from Colin & Linda Haig, Proxy for 2021 AGM
- 11.09.21 Handed to Club Secretary from Chris & Linda Back, Proxy for 2021 AGM
- 27.09.21 Email from Andrew Dower requesting information on joining Sandgroperers
- 13.10.21 Email from Richie Palmer Agenda for Delegates Meeting at State Rally Bunbury 21st October 21
- 13.10.21 Email from Richie Palmer, State rally October Bulletin, Rally Timetable, and flyer for sausage sizzle
- 19.10.21 Email from Richie Palmer, promotional flyer for Have a Go Day to be held 10th November 2021
- 19.10.21 Email from Ted & June Bunce, resignation from Sandgroperers
- 26.10.21 Email from Richie Palmer, Notice of ACCWA AGM, Minutes from 2020 AGM & Committee Nomination Form
- 28.10.21 Email from Richie Palmer, correction re ACCWA AGM date
- 29.10.21 Email from Richie Palmer, information on Suburban water heaters recall
- 31.10.21 Email from 18th National Rally, October 21 Newsletter No. 16
- 31.10.21 Email from Richie Palmer, Minutes of Delegates Meeting held 21st October, 21
- 31.10.21 Email from Richie Palmer, roster for 4x4 & Have a Go Day

- 01.11.21 Email from Richie Palmer, advising that Willow Wren Club is asking if any Clubs are interested in a joint rally & if Clubs have wait listed members would they be interested in getting these people into other Clubs
- 02.11.21 Email from Richie Palmer, Final Bulletin from State Rally
- 08.11.21 Email from Richie Palmer, Caravans West November Newsletter
- 12.11.21 Email from Café Coast Restaurant confirming our lunch reservation for Sunday 2nd January 2022
- 12.11.21 Email from Café Coast Restaurant with copy of set menus
- 21.11.21 Email from Richie Palmer, invoice for affiliation fees 2022
- 22.11.21 Email form Chloe Whitwell advising members of a new camp site at Wave Rock
- 26.11.21 Email from 18th National Caravan Clubs Rally 2022, 17th Newsletter
- 27.11.21 Email from Ken & Annette Messenger, resignation from Club
- 30.11.21 Email from Sharon Burge, copy of Manager Accounting Software
- 30.11.21 Email from Ashley Hams to Helen Bizzill, advising that her motion for the AGM has been accepted
- 01.12.21 Email from RFDS thanking Sandgroper Members for their donation this year
- 06.12.21 Email from Leanne Griffiths at Odin Tavern to Helen Bizzill thanking her for the feedback provided
- 08.12.21 Email from Richie Palmer, minutes for ACCWA AGM & minutes of ACCWA Delegates meeting held on 1st Dec 2021
- 09.12.21 Email from Richie Palmer advising of new ACCWA sub-committee to investigate ways of spending some of ACCWA funds to advantage members
- 19.12.21 Email from John Baans, 18th National Rally, advising of Relaxation of the Rules to attend 18th National Rally
- 21.12.21 Email from Ashley Hams to Helen Bizzill, reply to concerns re non-potable water at the National Rally
- 22.12.21 Email from Sea West, Christmas Lights Cruise Information
- 29.12.21 Email from Sea West advising that the Moriarty tickets have been transferred to the Neal's
- 05.01.22 Email from Richie Palmer advising that the new ACCWA website is now live and details of the next Committee & Delegates meeting
- 10.01.22 Email from Marni & Bob Singaram requesting information on joining our Club
- 11.01.22 Email from Gary Fitzgerald to Dianne Young requesting that we check the web site changes
- 14.01.22 Email from Gary Fitzgerald to Dianne Young advising that web site has been fixed
- 19.01.22 Email from 18th National Caravan Clubs Rally advising that the rally has been rescheduled to 27th March 2023
- 20.01.22 Email to Helen Bizzill from John, 18th National Caravan Rally, thanking Helen for her kind words
- 20.01.22 Email from Richie Palmer advising of the postponement of the 18th National Caravan Rally

Outward:

- 07.09.21 Email to all members advising that Brian Bizzill would be Proposing a Motion from the floor at the 2021 AGM, Motion attached.
- 07.09.21 Letter to Pam Foulds, sent 2 gift vouchers for State Rally raffle
- 09.09.21 Email to all members, Caravans West Newsletter September 2021
- 15.09.21 Email to Pam Foulds advising that Sandgroper would be donating 2 gift cards for the State Rally raffle
- 16.09.21 Letter to Ian Fullerton from Helen Bizzill, re him rejoining the Club in the future
- 16.09.21 Email to David Hiscock from Helen Bizzill re Associate Membership
- 17.09.21 Email to all members, 2021 AGM Minutes, Minutes from Committee meeting held 12.9.21 and Revised By-laws Version 7
- 27.09.21 Email to Ian Moore from Andrew Dower, requesting information on joining Sandgroper
- 19.10.21 Email to Helen Bizzill and Ian Moore, resignation from Ted & June Bunce
- 20.10.21 Email to members attending State Rally 21, Agenda for Delegates Meeting, 21st October 21
- 20.10.21 Email to members attending State Rally 21, October Bulletin, Rally Timetable, and flyer for sausage sizzle for State Rally

- 20.10.21 Email to Ted & June Bunce from Helen Bizzill, reply to their resignation letter
- 20.10.21 Email to all members, promotional flyer for Have a Go Day 10th November 2021
- 01.11.21 Email to Helen Bizzill, Ian Moore & Brian Bizzill from Richie Palmer advising that Willow Wren Club is asking if any Clubs are interested in a joint rally & if Clubs have wait listed members would they be interested in getting these people into other Clubs
- 01.11.21 Email to all members, 18th National Rally October 21 Newsletter No. 16
- 01.11.21 Email to all members, Minutes of Delegates Meeting held 21st October, 21
- 01.11.21 Email to all members from Richie Palmer, re Suburban water heaters recall
- 01.11.21 Email to all members, Notice of ACCWA AGM 2021, Minutes 2020 & Committee Nomination Form
- 01.11.21 Email to Chris Young, roster for 4x4 and Have a Go Day
- 07.11.21 Email to all members, Final Bulletin from State Rally
- 07.11.21 Email to Café Coast Restaurant from Di Young requesting a lunch reservation for 2nd Jan 22
- 09.11.21 Email to all members, Caravans West November Newsletter
- 15.11.21 Email to Café Coast Restaurant from Di Young requesting to change our lunch reservation to dinner
- 19.11.21 Email to Odin Tavern from Helen Bizzill advising that we have one additional person for lunch
- 21.11.21 Email to Sharon Burge, account for affiliation fees
- 29.11.21 Email to Ken & Annette Messenger from Helen Bizzill, reply re resignation
- 29.11.21 Email to all members from 18th National Caravan Clubs Rally 2022, 17th Newsletter
- 30.11.21 Email to Ashley Hams & Richie Palmer from Helen Bizzill, a motion to be tabled at the 2021 AGM
- 30.11.21 Email to all members, information on new camp site at Wave Rock
- 01.12.21 Email to all members, a letter from RFDS thanking members for their donation this year
- 02.12.21 Email to Ashley Hams from Helen Bizzill recommending Chris Back join the sub-committee
- 04.12.21 Email to Greg & Staff at Odin Tavern from Helen Bizzill thanking them for a great Christmas lunch
- 06.12.21 Email to Richie Palmer & Ashley Hams from Helen Bizzill, advising that Graham Kent will be our authorized Delegate with immediate effect & Kevin Forbes will continue as Director for NACC
- 06.12.21 Email to the team at the Karrinyup Waters Resort from Brian Bizzill, thanking them for making our recent weekend a success
- 10.12.21 Email to all members, minutes of ACCWA AGM & Delegates meeting held on 1st December 2021
- 19.12.21 Email to all members from John Baans, 18th National Rally, advising of Relaxation of the Rules to attend 18th National Rally
- 20.12.21 Email to Ashley Hams from Helen Bizzill, re concerns about the non-potable water at the National Rally
- 21.12.21 Email to Ashley Hams from Helen Bizzill, thanking Ashley for attending to our concerns in such a speedy manner and for providing a detailed response
- 21.12.21 Email from Helen Bizzill to all members attending the National Rally, detailed information on water supply at the National Rally
- 21.12.21 Email to Ashley Hams from Helen Bizzill, thanking Ashley for the update on the ACCWA funds action committee. Helen also advised that Chris Back will be travelling overseas in Jan & Feb
- 28.12.21 Email from Dianne Young to Sea West advising that J&S Moriarty are unable to attend the Christmas cruise and that the tickets have been sold to P&M Neale
- 28.12.21 Email to all members attending Christmas Lights Cruise, Information from Sea West
- 10.01.22 Email to all members from Richie Palmer advising that the new ACCWA website is now live and details of the next Committee & Delegates meeting
- 10.01.22 Email to all members, letter from Richie Palmer re ACCWA subcommittee for spending of funds
- 10.01.22 Email to Ian Moore from Marni & Bob Singaram, requesting information for joining our Club
- 10.01.22 Email to Gary Fitzgerald, My Expression Support, from Dianne Young advising that the, Host a Rally, on our web site is not working
- 12.01.22 Email to Gary Fitzgerald, My Expression Support, from Dianne Young advising that the web site fix to Host a Rally is still not working

- 20.01.22 Email to John, John, Lesley & all the Committee members at the 18th National Rally from Helen Bizzill thanking them for their email advising the 18th National Rally had been postponed
- 25.01.22 Email to all members from Richie Palmer advising of the postponement of the 18th National Rally
- 25.01.22 Email to all members, updated Sandgroper Bylaws

Inward and outward correspondence moved by, Helen Bizzill
Seconded, Chris Back
Carried

Treasurer's report: - Sharon Burge

- Treasurer's report was distributed to committee members 26th January 2022
- Current bank balance \$2,224,22
- All membership renewal fees from last year are now paid.
- \$20.00 in donations for the RFDS has been received and will be held until on next donation is paid
- The committee approved for the Club to pay for a sight at Peppermint Grove Beach Caravan Park for members to gather.

Treasurer's Report moved by, Ian Moore
Seconded, Lyn Mitchell
Carried

Membership Secretary's report: - Ian Moore

- Membership Secretary's report was distributed to committee members 27th January 2022
- Rally to Kalbarri, Ian will update the website with the rally information and arrange a report for the Newsletter.

Action: Ian Moore, carried
- Helen advised that David Hiscock has resigned from the Club and that Paula Hiscock would stay as a member. Ian to update records

Action: completed
- Helen Bizzill will write to David Hiscock and advise him of the Committee's decision re Associate Membership.

Action: completed
- The Committee discussed the Sandgroper Facebook site, and it was decided that only current members could have access to the site.

Action: completed
- Sharon Gibson is no. 1 on the waitlist. Brian Bizzill has sent her a Sandgroper Rally list and asked if she would be interested in attending any of the rallies, he has also offered her a site at Peppermint Grove Beach Holiday Park & Guilderton and he has not received a reply.

Ian Moore has also sent her emails and has not received a reply. The committee decided that Sharon Gibson should be moved from No. 1 to No. 3 on the waitlist.

Cheryl and Mark Norris are now no. 1 on the waitlist and they will be attending the rally at Miami.

- Ian advised that Marni & Bob Davis are now on our waitlist and they are now no. 2.

Membership Secretary's report moved by, Ian Moore
Seconded, Cheryl Kent
Carried

Rally Coordinator's report: - Brian Bizzill

- All committee members had received a list of proposed rally locations for 2023 from Brian on 28th January 2022.

After a brief discussion, the committee decided that they were ready to select rallies for next year. The following locations were selected.

Jan – Matilda Bay for club picnic, Feb – Peppermint Grove Beach Caravan Park, Mar – Jurien Bay, Apr – Maranup Ford Caravan Park, May – Dryandra Woodlands Gnaala Mia Campground, June – Margaret River RAC Nature Park (subject to price check), July – Wildflower Tag Along, Aug – Laze Away Caravan Park Popanyining, Sep – Bindoon, Oct – Southern Stars Caravan Park, Nov – Koombana Bay Discovery Park, and Dec – Woodmans Point Caravan Park.

Brian Bizzill will now arrange to book the rallies.

Rally Coordinator's report moved by, Sharon Burge
Seconded, Lyn Mitchell
Carried

Brian Bizzill left the meeting

General business: -

Previous meeting

- Helen Bizzill to prepare a draft email to Ian Fullerton setting out the parameters for him to re-join the Club for Committee approval.

Action: completed

- Discussion & review of Sandgroper Caravanners Inc. Association By-laws **Section 5 MANAGEMENT, By-law No. 5.1.2** The By-law currently reads, The Management Committee shall consist of the Executive Committee and 5 elected Committee members.

Notice of Motion:

Helen Bizzill moved a motion that our Association By-law No 5.1.2 change to the following:

The Management Committee shall consist of the Executive Committee and a minimum of 3 and a maximum of 5 elected Committee members. The Quorum for a Committee meeting shall be 50% of the total elected Management Committee.

Motion seconded by, Dianne Young
Carried

Dianne Young to update By-law

Action: completed

- Sharon Burge created a spreadsheet for members to fill in at the end of the Bindoon rally.

Helen Bizzill will review the ACCWA spreadsheet and decide what would be best for the Club for future rallies.

Cheryl Kent will publish in the Gossip the total amount spent by Club members at each rally and a running total.

Action: completed

This meeting

- The committee decided not to use the draft Questionnaire.
- The committee approved funds spent at the Karrinyup Christmas rally.
- Caravan prizes, how many per rally? Helen advised that if we have less than 14 caravans at a rally one prize is given away but if we have more than 14 vans it becomes 2 prizes. We currently have 9 prizes on hand, and it was decided that 1 prize per rally was sufficient.
- Alan & Lynne Kirby have done the program for the Guilderton rally but Alan is unwell and they won't be able to attend. Jim and Helen Schell will now run the rally and they will both be credited as venue officers.

We now have venue officers for the following rallies, Miami – Robin & Di Ashford, Toodyay – Colin & Noelene Muir along with Graham & Cheryl Kent, Dwellingup – John & Laraine Allen with Doris Freind, Carnamah – Ian & Beth Moore, Golden Ponds – committee, Tag along – Brian & Helen Bizzill, and Whitegum Farm – committee.

Rallies still requiring venue officers, Serpentine and Pinjarra.

After a brief discussion it was decided that when the 2023 rallies have been booked and confirmed Chris Back and Dianne Young will speak to members individually and ask if they would like to select a rally to act as venue officer. Chris and Dianne will also arrange to have some experienced members on standby to help newer members with rally if necessary.

- Lyn Mitchell sent an email to committee members on 26th January 2022 expressing her concerns about COVID -19 and the Club's position if an unvaccinated member attends a rally and should members have to provide vaccination proof to the Committee? Lyn asked if the Club was a member of Clubs WA as they provide COVID-19 safety plans for clubs and COVID-19 updates.

The committee decided to investigate the cost of joining Clubs WA and Lyn Mitchell volunteered to complete this task.

Action: Lyn Mitchell

Notice of Motion:

Chris Back moved a motion that Helen Bizzill write to Sandgroper members and advise that restaurants and many caravan parks are now requiring guests to be fully vaccinated and if any member were unvaccinated could they please contact her.

Motion seconded by, Dianne Young
Motion carried

Action: Helen Bizzill

- Ian Moore advised that our convoys have not been running very well. Thelma has given Ian a sheet on convoy instructions which Ian will rehash and consult with Ron & Lyn Mitchell. Ian will also list instructions on correct use of 2-way radios.

Action: Ian Moore

- Some members have expressed interest in a 4WD day. Lyn Mitchell said that she and Ron would be happy to organise a day out 4WDing.

Action: Ron & Lyn Mitchell

Meeting Closed: 1pm

Next Management Committee meeting: Miami Holiday Park

Signed as a true and correct record of the meeting:

President

Secretary

Date

Date

Attachments

Treasurer's Report, Membership Secretary's Report, and email from Lyn Mitchell to all committee members